

2025-2027
MEMORANDUM OF AGREEMENT
BETWEEN
CHEMUNG COUNTY YOUTH BUREAU & RECREATIONAL SERVICES
(Hereinafter called "CCYB")

And
COMMUNITY PARTNERS:
CITY OF ELMIRA, ELMIRA CITY SCHOOL DISTRICT (Hereinafter called "ECSD"),
TOWN OF ELMIRA, and TOWN OF SOUTHPORT

Through this Memorandum of Agreement, the CCYB will be responsible for the following:

- CCYB will administer and operate The Spot Program for ECSD 7th, 8th, & 9th grade students. The program will operate a maximum of 36 days/year during the school calendar year on Friday or Saturday nights on Elmira's northside or on Elmira's southside from 7:00pm – 10:00pm. CCYB reserves the right to adjust the program and event schedule as needed.
- CCYB will administer and operate the Super Saturday Program for students residing in the ECSD, grades K-6. The program will contain a six week fall and winter semester session totaling 12 days of programming on Saturdays from 8:30am – 11:00am. CCYB reserves the right to adjust the program and event schedule as needed.
- CCYB will budget, purchase and account to each community partner for all expenses (personnel and operations & maintenance) as they relate to The Spot and Super Saturday programs.
- CCYB will recruit, hire, train and schedule all required staff to operate The Spot and Super Saturday programs.
- CCYB will provide copies of program materials as appropriate and as requested to community partners listed in this MOA. (i.e. flyers, brochures, press releases, program evaluations, etc.)
- CCYB will collect program related data and monitor all program progress. A report of all program progress will be provided to all community partners listed in this MOA on an annual basis and at other times as requested by any community partner.
- CCYB will invoice all community partners listed in this MOA for their local program share **no later than January 31st** of each year (which will be based upon actual program expenses of the previous year.) As in previous years MOAs, this amount is **not to exceed \$10,000 for each community partner.**

Through this Memorandum of Agreement, the community partners listed in this MOA agree to the following.

- Community partners agree to budget for their individual local share of The Spot and Super Saturday annual program costs. **Not to exceed \$10,000 for each community partner.**
- Community partners agree to provide program support and assistance to CCYB regarding the use and scheduling of their individual facilities for program use as well as support and assistance in the dissemination of any and all program information and promotional materials.
- Community partners agree to provide payment to the CCYB regarding their individual local program share no later than March 30th of each year.
- Any community partner shall be entitled to terminate all of its obligations under this Memorandum of Agreement at any time upon (30) days prior written notice to CCYB.

SIGNATURE PAGE

The parties hereto have hereunto signed the agreement on the day and year appearing below their respective signatures.

Chemung County

County Executive Signature _____

Print Name: _____ Date _____

Community Partners

City of Elmira Mayor Signature  _____

Print Name: Daniel J. Mandell, Jr. Date December 6th, 2024
Resolution No. 2024-386

December 2, 2024

RESOLUTION
No. 2024 - 386

By Councilmember Brinn:

RESOLVED, that the communication from the City Manager regarding The Spot and Super Saturday Programs operated through the Chemung County Department of Youth Bureau & Recreational Services (CCYB), be received and placed on file; and be if further

RESOLVED, that the Mayor be and is hereby authorized to enter into a Memorandum of Agreement with the Chemung County Department of Youth Bureau & Recreational Services under which agreement the CCYB agrees to administer and operate The Spot Program for middle school students and Super Saturday Program for 2025-2027 school calendars for students in grades K-6 in the Elmira City School District, and that in consideration for the operation of the programs, the City shall share the program cost, but in no event shall it exceed the annual sum of \$10,000.00; said agreement to be subject to the approval of the Corporation Counsel.

ADOPTED BY UNANIMOUS VOTE

AYES		NAYS
X	Councilmember Moss	
X	Councilmember Wilson	
X	Councilmember Cooke	
X	Councilmember Brinn	
X	Councilmember Grasso	
X	Councilmember Duffy	
X	Mayor Mandell	
7		0

SIGNATURE PAGE

The parties hereto have hereunto signed the agreement on the day and year appearing below their respective signatures.

Chemung County

County Executive Signature _____

Print Name: _____ Date _____

Community Partners

E.C.S.D. Superintendent Signature  _____

Print Name Hillary J. Austin Date 1/7/2025

SIGNATURE PAGE

The parties hereto have hereunto signed the agreement on the day and year appearing below their respective signatures.

Chemung County

County Executive Signature _____

Print Name: _____ Date _____

Community Partners

Town of Elmira Supervisor Signature  _____

Print Name Ann Williben Beroult Date 1/14/25

SIGNATURE PAGE

The parties hereto have hereunto signed the agreement on the day and year appearing below their respective signatures.

Chemung County

County Executive Signature _____

Print Name: _____ Date _____

Community Partners

Town of Southport Supervisor Signature _____

Print Name _____ Date _____