

August 11, 2026

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on August 11, 2026.

Members Present: Supervisor Joseph Roman, Council Members Daniel Hurley, Daniel Williams, Rich Mathews, Timothy Steed

Others Present: Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Pete Rocchi, Deputy Supervisor Kathleen Szerszen, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Roman at 6:00 p.m. followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Supervisor Joseph Roman

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 1,642.40
Fitzsimmons Lot Sales	\$ 550.00
Funds Turned to State & County Agencies	<u>\$ 604.10</u>
	\$ 2,796.50

Code Enforcement Office

Building Permit Fees	\$ 1,572.00
Building Permit Values	\$ 288,894.00
Operating Permit Fees	\$ 50.00
Logging Registration Fees	\$ 50.00

City of Elmira Animal Control
Justice Office
Recreation/Aging/Youth Services
Residential Deputy

Council Member Steed made a motion, Council Member Hurley seconded to accept the monthly reports as filed.

AYES: Hurley, Williams, Steed, Roman
NOES: Mathews
CARRIED.

No Correspondence was received.

Council Member Mathews made a motion, Council Member Williams seconded to accept the minutes from July 14, 2026 Regular Meeting.

Under Public Comments, Agenda and Discussion items only, no one wished to speak.

RESOLUTION NO. 94-2026

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Williams
Seconded by: Hurley

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of August 2026, No. 367 through No. 414, with the exception of No.'s 381, 382, 383, 386, and 397, not to exceed \$96,582.98 has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 95-2026

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Hurley
Seconded by: Steed

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of August 2026, No.'s 381, 382, 383, 386, and 397, not to exceed \$1,639.75, has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Steed, Roman
NOES: None
ABSTAIN: Mathews
CARRIED.

RESOLUTION NO. 96-2026

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Mathews
Seconded by: Williams

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of August 2026, No. 135 through No. 147, not to exceed \$130,724.38, has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 97-2026

APPROVING ABSTRACT OF LIGHT FUND CLAIM

Resolution by: Steed
Seconded by: Hurley

RESOLVED, that the Abstract of Light Fund Claim submitted by the Town Clerk for month of August 2026, No. 7, not to exceed \$7,597.69, has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 98-2026

AUTHORIZING PURCHASE OF GASOLINE AT STATE BID PRICE

Resolution by: Steed
Seconded by: Hurley

RESOLVED, that the Highway Superintendent be and he hereby is authorized to purchase gasoline at the established New York State bid contract price.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 99-2026

AUTHORIZING SUPERVISOR AND TOWN JUSTICES TO APPLY FOR A 2026 JUSTICE COURT
ASSISTANCE PROGRAM GRANT

Resolution by: Williams
Seconded by: Steed

WHEREAS, the Chief Administrative Judge is entertaining applications for the next cycle of Justice Court Assistance Program Grants to assist in the operation of their Justice Courts, and

WHEREAS, the Town of Southport Town Justices are requesting up to the maximum amount available to the Town Justice Court to assist in the operation of their Justice Court.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby authorize the Supervisor and the Town Justices to apply for a 2026 Justice Court Assistance Program Grant up to THIRTY THOUSAND DOLLARS AND 00/100 (\$30,000.00), and be it further

RESOLVED, that in the event such grant is awarded to the Town of Southport, the Supervisor and Town Justices are hereby authorized and directed to accept such grant funds on behalf of the Town of Southport and to execute any documents necessary to allow the Town to accept such grant funds.

AYES: Hurley, Williams, Steed, Roman
NOES: None
ABSTAIN: Mathews
CARRIED.

RESOLUTION NO. 100-2026

SETTING DATES FOR TOWN BOARD MEETINGS

Resolution by: Steed
Seconded by: Mathews

RESOLVED, that pursuant to Section 62 of the Town Law, as amended that the Annual Meeting of the Town Board of the Town of Southport for the year 2026, insofar as the same is required, be held on December 29, 2026, and be it further

RESOLVED, that the date of the Organizational Meeting of the Town Board of the Town of Southport for the year 2027, insofar as the same is required, be held on January 4, 2027, and be it further

RESOLVED, that the Tentative Budget Special Meeting be held on September 29, 2026 and the Preliminary Budget Meeting Public Hearing and Special Meeting be held on November 3, 2026, and be it further

RESOLVED, that said meetings will be held at the Town Hall, 1139 Pennsylvania Avenue in the Town of Southport.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 101-2026

SETTING PUBLIC HEARING FOR CABLE FRANCHISE RENEWAL AGREEMENT

Resolution by: Hurley
Seconded by: Williams

RESOLVED, that the Town Board of the Town of Southport, County of Chemung, New York, will hold a public hearing on September 15, 2026, at 6:00 p.m., or as soon thereafter as it can be heard, at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York, regarding granting a cable television franchise agreement by and between the Town of Southport and Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 102-2026

ACCEPTING AUDIT OF INSERO & CO. FOR THE YEAR DECEMBER 31, 2025

Resolution by: Williams
Seconded by: Hurley

WHEREAS, the Town of Southport retained the services of Insero & Co., CPA's for the purpose of having that firm perform an audit of the Town's Departments for the year ending December 31, 2025.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby acknowledge receipt of the audited statements of the Town as prepared by said firm, and directs that the same be placed on file in the Town Clerk's Office, and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to retain sufficient copies of this report as provided by law and to make the same available for public inspection.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 103-2026

BUDGET ADJUSTMENTS

Resolution by: Mathews
Seconded by: Williams

RESOLVED, that the Supervisor be and he hereby is authorized and directed to amend the following appropriations:

- A2680 – Insurance Recovery \$6,091.00
- A5132.2 – H-way Garage Equipment \$6,091.00

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 104-2026

SETTING PUBLIC HEARING FOR COMPREHENSIVE PLAN UPDATE

Resolution by: Mathews
Seconded by: Steed

RESOLVED, that the Town Board of the Town of Southport, County of Chemung, New York, will hold a public hearing on September 15, 2026 at 6:00 p.m., or as soon thereafter as it can be heard, at the Town Hall, 1139 Pennsylvania Avenue, Elmira, New York, regarding the Comprehensive Plan Update.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

Under Public Comments, Karen Clark from 1149 Sherman Ave commented on vacant lots on Curtis Street that need to be mowed.

Tina Moore from 1173 Sherman Avenue commented on Cherry Lane Park violations.

Shawn Field from 91 Beckwith Road submitted a letter and petition to the Town Board regarding 37 Beckwith Road.

Council Member Mathews made a motion, Council Member Steed seconded to adjourn the meeting to executive session to discuss (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, or dismissal or removal of a particular person or corporation.

The meeting was adjourned at 6:35 p.m.

Council Member Steed made a motion, Council Member Williams seconded to reconvene at 7:25 p.m.

Council Member Steed made a motion, Council Member Mathews seconded to adjourn the meeting at 7:25 p.m.

Respectfully Submitted,

Carolyn A. Renko, Town Clerk