

July 14, 2026

Regular Meeting

Minutes of a Regular Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on July 14, 2026.

Members Present: Supervisor Joseph Roman, Council Members Daniel Hurley, Daniel Williams, Rich Matthews, Timothy Steed

Others Present: Attorney Kimberlee Balok-Middaugh, Code Enforcement Officer Pete Rocchi, Deputy Town Supervisor Kathleen Szerszen, Town Clerk Carolyn Renko, Deputy Town Clerk Marianne Schrom

The meeting was called to order by Supervisor Joseph Roman at 6:00 p.m., followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence – Supervisor Joseph Roman

Monthly Reports were received as follows:

Town Clerk Carolyn A. Renko

Town Clerk & Dog License Fees	\$ 2,040.78
Fitzsimmons Lot Sales	\$ 1,350.00
Funds Turned to State & County Agencies	<u>\$ 830.97</u>
	\$ 4,221.75

Code Enforcement

Building Permit Fees	\$ 6,087.40
Building Permit Values	\$ 676,917.00
Owner Paid Charges	\$ 2,050.00

City of Elmira Animal Control
Justice Office
Recreation/Aging/Youth Services
Residential Deputy
Supervisor's Report

Council Member Mathews Made a motion, Council Member Williams seconded to accept the monthly reports as filed.

Council Member Steed arrived at the meeting at 6:05 p.m.

Under Correspondence, Supervisor Roman commented on the following:

1. Director of Recreation Ivan Purifoy applied for the Triangle Fund Grant and the Town was awarded \$5,000.00 which will go towards Summer Park Program expenses.
2. A letter from City of Elmira, Interim City Manager Charmain Cattan regarding City of Elmira Animal Shelter.
3. A letter notifying the Town they did not received any funding for a new Community Center from the MPR grant they applied for.

Council Member Steed made a motion, Council Member Hurley seconded to accept the minutes of the June 9, 2026 Regular Meeting.

Presentation – Discussion of 2025 Audit

Mr. Patrick Jordan, CPA, Partner of Insero & Co., CPA presented the 2025 audit reports.

The discussion focused on comparisons to the previous four years. Overall, the Town is in good financial condition and both the general fund and highway fund had an increase in fund balance. Mr. Jordan offered suggestions to consider when developing budgets for future years.

Under Public Comments, Agenda & Discussion, no one wished to speak.

Supervisor Roman read additional Correspondence to include a note from a resident thanking the Highway Department for mowing the berm on Sitzler Road and another resident sent notes thanking the Highway Crew and Seasonal Laborers for their excellent care at Fitzsimmons Cemetery and clean up they did on Wilkins Street.

RESOLUTION NO. 87-2026

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Hurley
Seconded by: Mathews

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of July 2026, No. 303 through No. 366, with the exception of No.'s 313, 315, 316, 317, 322, 343, and 356, not to exceed \$84,755.07 has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 88-2026

APPROVING ABSTRACT OF GENERAL FUND CLAIMS

Resolution by: Steed
Seconded by: Williams

RESOLVED, that the Abstract of General Fund Claims submitted by the Town Clerk for the month of July 2026, No.'s 313, 315, 316, 317, 322, 343, and 356, not to exceed \$31,577.40 has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Steed, Roman
NOES: None
ABSTAIN: Mathews
CARRIED.

RESOLUTION NO. 89-2026

APPROVING ABSTRACT OF HIGHWAY FUND CLAIMS

Resolution by: Williams
Seconded by: Steed

RESOLVED, that the Abstract of Highway Fund Claims submitted by the Town Clerk for the month of July 2026, No. 116 through No. 134, not to exceed \$59,571.57, has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION 90-2026

APPROVING ABSTRACT OF LIGHT FUND CLAIM

Resolution by: Mathews
Seconded by: Steed

RESOLVED, that the Abstract of Light Fund Claim submitted by the Town Clerk for the month of July 2026, No. 6, not to exceed \$7,244.52, has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 91-2026

APPROVING ABSTRACT OF FIRE FUND CLAIMS

Resolution by: Hurley
Seconded by: Mathews

RESOLVED, that the Abstract of Fire Fund Claims submitted by the Town Clerk for the month of July 2026, No. 10 & 11, not to exceed \$17,373.75, has been audited and approved for payment by this Town Board.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 92-2026

ACCEPTING RESIGNATION OF SAMANTHA BORN AS DEPUTY TOWN CLERK

Resolution by: Steed
Seconded by: Williams

WHEREAS, Samantha Born has submitted her resignation as Deputy Town Clerk for the Town of Southport, effective July 3, 2026.

NOW THEREFORE BE IT RESOLVED, that this Town Board hereby accepts the resignation of Samantha Born as Deputy Town Clerk for the Town of Southport, effective July 3, 2026.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

RESOLUTION NO. 93-2026

AUTHORIZING THE SUPERVISOR TO MAKE APPLICATION FOR THE SMART GROWTH COMMUNITY PLANNING GRANT PROGRAM

Resolution by: Mathews
Seconded by: Steed

WHEREAS, the New York State Department of State has made grant funds available through the 2026 Smart Growth Community Planning Grant Program which provides grant funds on a competitive basis to eligible villages, towns, cities, counties, regional planning entities, and non-profit organizations, to advance the preparation of municipal comprehensive plans and zoning ordinance updates to establish land use policies which support smart growth principles for the community, and

WHEREAS, the Town of Southport is proposing to undertake a zoning update process, in order to rewrite and update the current zoning after the completion and adoption of a community based comprehensive plan process which is assessing the current land use policies and establishing new goals and actions that more accurately reflect the community's current conditions, opportunities, and goals for smart growth development and clean energy principles, and

WHEREAS, the Town of Southport intends to submit a grant application to request funding through the NYSDOS 2026-2027 Smart Growth Community Planning Grant Program, with a fifteen percent (15%) local match requirement not to exceed \$15,000, to the NYS Department of State Smart Growth Community Planning Grant Program.

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes Southern Tier Central Regional Planning and Development Board to submit an application on behalf of the Town of Southport to the NYSDOC 2026-2027 Smart Growth Community Planning Grant Program, and

BE IT RESOLVED, that if awarded, the Town Supervisor of the Town of Southport is hereby authorized to execute all necessary documents relating to the NYS Department of State 2026-2027 Smart Growth Community Planning and Zoning Grant Program application.

AYES: Hurley, Williams, Mathews, Steed, Roman
NOES: None
CARRIED.

Under Discussion was Avoidable Alarms. Supervisor Roman stated he wanted to have an open discussion about avoidable fire alarms in the Town of Southport and a possible Local Law to address this.

Council Member Mathews stated he would like more data as far as the reasoning for the fire alarm continuing going off, either mechanical or human issues.

Council Member Williams feels fines are fair and reasonable and we need to back up our Volunteer Fire Department.

Council Member Hurley stated he agrees but something needs to be done sooner rather than later.

Council Member Steed stated he feels if any fees are collected they should go directly to the Volunteer Fire Department.

Mike Smith from 786 Cedar Street and Assistant Fire Chief for the Southport Volunteer Fire Department stated the issue is with 550 Spruce Street, Hopkins Street Apartments. He stated the Southport and Pine City Volunteer Fire Departments have been there 31 times since February 28, 2026. He also stated the alarms are almost entirely caused by human error, not mechanical.

After further discussion, Supervisor Roman stated this will be tabled until the August 11, 2026 meeting.

Under Public Comment, no one wished to speak.

Council Member Mathews made a motion, Council Member Williams seconded to adjourn the meeting.

The meeting was adjourned at 7:10 p.m.

Respectfully Submitted,

Carolyn A. Renko, Town Clerk

DRAFT