

**TOWN OF SOUTHPORT**  
**TOWN BOARD**  
1139 Pennsylvania Avenue  
Elmira, NY 14904

To join the meeting via video  
[www.microsoft.com/en-us/microsoft-teams/join-a-meeting](http://www.microsoft.com/en-us/microsoft-teams/join-a-meeting)  
Meeting ID: 219 224 556 907 92  
Passcode: Hu9bD9e6

To Join the meeting by phone  
1-646-838-1692  
Conference ID: 310 121 235#

**AGENDA – January 5, 2026 – 8:00 a.m. – Organizational Meeting**

Oath of Office – Supervisor Joseph Roman, Council Member Daniel Williams, Council Member Timothy Steed, Town Clerk Carolyn Renko, Highway Superintendent Steven Renko, Town Justice Nicolas DeMuth

1. Call Meeting to Order
2. Pledge of Allegiance
3. Moment of Silence

**RESOLUTIONS**

1. Electing Supervisor as Chairman of Town Board.
2. Certifying Supervisor as Fiscal Officer.
3. Designating Official Newspaper (Elmira Star-Gazette).
4. Fixing Time and Place for Regular Town Board Meetings (Second Tuesday at 6:00 p.m.).
5. Designating Depositories: Chemung Canal Trust Company; J.P. Morgan Chase Bank; Five Star; Community Bank, N.A., NYCLASS.
6. Establishing (\$100.00) Petty Cash Funds for Supervisor, Town Clerk, Receiver of Taxes, Town Justices, Building Inspector/Code Enforcement Officer, Director of Recreation.
7. Fixing Mileage Allowance for Town Officials and Employees.
8. Appointing Town Clerk as Receiver of Taxes and Assessments.
9. Authorizing Appointment of Deputies by Town Clerk (named at end of meeting).
10. Setting Pay for temporary clerical help (\$15.97 to \$20.27) per hour based on experience).
11. Authorizing Appointment of Deputy Superintendent of Highways by Highway Superintendent (named at end of meeting).
12. Fixing pay for Town Officers and Employees as per budget.
13. Fixing pay for Highway Employees per contract.
14. Providing Compensation for Members of Planning Board and Board of Appeals; Chairperson (\$55.00 per meeting), Vice Chairperson (\$50.00 per meeting), and Board Member (\$45.00 per meeting).
15. Authorizing Employment of Secretary to Planning Board (\$90.00 per meeting); Secretary to Board of Appeals (\$90.00 per meeting); Secretary to Cemetery Commission (\$65.00 per meeting); Secretary to Board of Assessment Review (\$100.00).

**RESOLUTIONS (continued):**

16. Setting Salaries of Members of Board of Assessment Review (\$105.00 for Grievance Day and \$52.50 per day or fraction of a day thereafter as needed).
17. Establishing Holidays for Certain Town Employees.
18. Directing Highway Superintendent to Prepare Town Highway Funds Agreement.
19. Approving Continuity of Government in the Event of a Disaster.
20. Authorizing amendment of the Local Emergency Plan for the Town of Southport.
21. Authorizing Advancement of funds (for conferences, conventions, and schools).
22. Appointing Joseph Roman as Affirmative Action Officer for the Town of Southport.
23. Authorizing Supervisor to make Temporary investments of Town funds during Fiscal Year 2026.
24. Appointing Jeffrey Judson as Right to Farm Committee Person for the Town of Southport.
25. Accepting 2026 Highway Employee Contract.
26. Accepting Proposal of Barton Law Firm, LLP to provide Legal Counsel to the Town of Southport.
27. Accepting Proposal of Hinman, Howard & Katell, LLP to provide Legal Counsel to the Town of Southport.
28. Setting pay for Court Officers for Fiscal Year 2026.
29. Resolution for rules on Public Hearings and Public Comment.

**DISCUSSION**

1. Appointments for 2026.
2. Review of the Investment Policy.

**PUBLIC COMMENTS**  
**(3-minute limit – one time per person)**

Agenda and minutes are available on the Town of Southport website [www.townofsouthport.com](http://www.townofsouthport.com)  
Complete descriptions of the above items are available for inspection at the Town of Southport  
Town Clerk's Office